

## Term Schedule for February 2016-June 2016 Long-term Chinese Class

Week	Date	Descriptions	Time	Place
0	February 18~19	Enrollment, payment and registration of new students	8:30~16:30	The first floor of Engineering Hall
	February 19	Enrollment, payment and registration of regular students	8:30~16:30	The first floor of Engineering Hall
	February 19	Makeup exams for students who did not take the exams last term	8:30~15:00	Room102,Engineering Hall
1	February 22	Courses start	see"time table"	see"time table"
	February 23~24	Sign up for city tour	Note 2	Room 220, Mechanical building
2	February 29~ March 1	Sign up for optional courses	Note 2	Room 220, Mechanical building
	March 3	City tour & sightseeing	12:45 p.m.	Gathering at the door of Engineering Hall
3	March 7~11			
4	March 14~18	Optional courses start	see"time table"	see"time table"
5	March 21~25	Sign up for "field trip"	Note 2	Room 220, Mechanical building
6	March 28~29	Sign up for a visit to "Minhang Campus"	Note 2	Room 220, Mechanical building
7	April 4	Qing Ming Festival Holiday (course suspending)		
	April 6	Visiting "Minhang Campus"	1:00 p.m.	Gathering at the door of Engineering Hall
	April 8	University anniversary (course suspending)		
8	April 11~15			
9	April 18~22	Mid-term Exam	Arranged by teacher	
10	April 25~29			
11	May 2 (provisional)	May Day holiday	See the notice on "Notice Board"	
	May 3~6	Distribution of "Notice of Student Status Extension" and "Term schedule" for next term	Notice by class coordinator	
12	May 12~13	"field trip" (course suspending)		See the notice on "Notice Board"
13	May 16~20			
14	May 23~27	Those who want to continue their study next term pay for their education	Note 2	Room 212, Mechanical building
		Applying for extending visa	Note 2	Room1009,Tao Li Yuan
		Those who won't continue their study apply for certificate of completion	Note 2	Room 220, Mechanical building
15	May 30~June 3	Watch traditional opera in December	See the notice on "Notice Board"	See the notice on "Notice Board"
16	June 9	Dragon Boat Festival Holiday		
	June 11 (provisional)	Make up missed lessons		
17	June 13~17			
18	June 20~22	Final Exam	See the notice on "Notice Board"	See the notice on "Notice Board"
	June 24	Graduation ceremony (issuing the certificates of completion)	10:00 a.m.	Engineering Hall (provisional)

Note 1. Those who have classes do not take part in the activities (except "field trip")

The arrangements are subject to change, please check the notice board

Note 2. 8:30 a.m.~11:00 a.m., 1:30 p.m. ~4:30 p.m. From Monday to Friday.

### Places of relevant affairs:

Room 220, Mechanical building: Make student card, sign up for optional courses and various activities and certificate of completion

Admission Office (Room 215, Mechanical building): Admission, etc

Students Affairs Office (Room 217, Mechanical building): Education administration, Course management, study status administration, etc

Payment room (Room 212, Mechanical building): Paying fees

Taoliyuan (Room 1009): consult student visas , etc